**Sarasota Academy of the Arts**

**Board Meeting Minutes**

February 26, 2013 at 8 a.m.

Location: Julie Rohr Academy office

Board members present:

* Dan Kennedy
* Cecilia Blankenship
* Rob McClain
* Joe Solano
* Denise Gagne
* Kelly Marsh
* Hillary Chojnacki
* Bill Mariotti
* Call to order at 8:04 am by Dan Kennedy
* Treasury Report- Denise Gagne stated that funds have been spent out of the account to cover the cost of a photo and there is still one outstanding check for advertising expenses. The Treasury report was approved.
* Principal’s Report- SAA’s contract was approved by the Sarasota County School Board with a 5-0 vote. Cecilia Blankenship discussed the requirements for the school to have a clinic/aide on site. A designated clinic room and aide are required and are being looked into at this point. Plans for an on site drop off loop are in the works with supervision to be provided by staff and possibly a middle school safety patrol. The front of the School will be modified to accommodate bus drop off. An aftercare program was discussed but has not been outlined at this point. SAA will need to be cognizant of any lease issues surrounding facility usage for both of the entities on site. Also insurance liabilities need to be taken into consideration, particularly for overlap times, space and facility usage for each entity on site. Currently the playground, patio and parking facilities have been put into the lease as shared space for both SAA and Julie Rohr Academy. Rob McClain stated that SAA will need to obtain D & O insurance. The parent info session for prospective families/students is on 2/26 and 2/27. Parents will receive the parent policy and lottery procedures at each session.
* Marketing- Matt McHugh discussed marketing that has been done to date- including newspaper ads and brochure mailings. He discussed the need to have the sign in front of the facility redone and has talked to a couple of companies at this point about the potential costs of getting that done. A temporary banner could be put in place until the new sign is complete if the budget permits.
* Governing Board Training- Carol Todd at the Sarasota County School Board has offered to do this for the SAA board during the month of March. All board members need to participate.
* All board members must go to the District Security office at the county school board for fingerprinting. This must be done within 60 days of SAA’s contract signing, which was February 19th.
* Grant Proposal- Motion made by Dan Kennedy to approve the GEPA policy. GEPA policy approved by consensus.
* Lottery Policy- Motion made by Dan Kennedy to approve. Lottery policy approved by consensus.
* Conflict of Interest Policy- Board members must sign a conflict of interest statement annually. Motion made by Dan Kennedy to approve the Conflict of Interest policy. Policy approved by consensus.
* Campus security was discussed. Pricing is being obtained on security cameras etc. from Dehart. Matt McHugh mentioned that grant money can be used for playground fencing on campus, but not for any sort of security fencing.
* Handicap Access- Currently looking into the logistics and costs of providing adequate handicap accesses and bathrooms on campus.
* Library/Media facility- This space will be in the portable. There is a need for volunteers to empty and clean out the portable to make room for this.
* Meeting adjourned by Dan Kennedy at 9:04 a.m.

*Minutes submitted by Hillary Chojnacki*