



Sarasota Academy of the Arts
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2016-2017 Student Google Apps Permission Form

Sarasota Academy of the Arts has the ability to create accounts for all students to allow for collaborative sharing using Google Apps for Education. These accounts will be used for school-related projects. However, no student will be assigned an account without parent or guardian approval. The rules governing proper electronic communications by students are included in the Technology Acceptable Use Policy that is part of the Student Code of Conduct. Once accounts are assigned, students gain access to the wealth of collaborative tools available through Google Apps.

This account is hosted on Google servers, thereby giving your student access to Google Drive (storage, word processor, spreadsheet, and presentation software), email, calendar, plus additional services. This will allow your student to collaborate with teachers and other students.

Official Email Address - Students will be assigned a **username@sarasotaacademyofthearts.com** email account. This account will be considered the student’s official SAA email address until such time as the student is no longer enrolled at Sarasota Academy of the Arts.

Conduct - Students are responsible for good behavior just as they are in a traditional school building. It is against school policy to use obscene, profane, threatening, or disrespectful language. Communication with others should always be course related. Students should never say anything via email that they wouldn’t mind seeing on the school bulletin board or in the local newspaper. Students should notify the teacher of anything inappropriate or that makes them uncomfortable. Bullying will not be tolerated, and the privacy of others should be respected at all times.

Access Restrictions - Access to and use of Google Apps for Education is considered a privilege accorded at the discretion of Sarasota Academy of the Arts. SAA maintains the right to immediately withdraw the access and use of the account when there is reason to believe that violations of law or School policies have occurred. In such cases, the alleged violation will be referred to the Principal for further investigation and application of necessary consequences as indicated in the Student Code of Conduct.

Security – Sarasota Academy of the Arts cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have a powerful content filter in place, the School cannot assure that users will not be exposed to non-educational material.

Privacy – Sarasota Academy of the Arts reserves the right to access and review content in the Google Apps for Education system at any time. SAA complies with all state and federal privacy laws.

As with any educational endeavor, we feel that a strong partnership with families is essential to a successful experience. Therefore, we are asking your permission to provide a Google Apps account to your child. ***Please fill out and return this permission slip.*** The Student Google Apps Permission form will become a part of the student’s cumulative folder.

Student Name:

(Please print) LAST FIRST MI

Current Grade _____

Parent/Guardian

I give my permission for my child to be assigned a Google Apps account.

Parent Signature: _____ Date: _____

Student:

I agree to adhere to the guidelines stated above for use of my Google Apps account.

Student Signature: _____

Date: _____