

Sarasota Academy of the Arts Board Meeting Minutes

December 5, 2013 at 8:00 a.m.

Location: SAA Office

Board members present:

- Joe Solano
 - Kelly Marsh
 - Julie Henry
 - Rob McLain
 - Bill Mariotti
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- Call to order at 8:07am
 - Approval of minutes dated 10/3/2013
 - Treasurers Report/Financials
 - Will wait to approve when the Board Treasurer can present in person
 - New Business
 - Salary changes for Business Manager/ESE Assistant/Cafeteria Proposal
 - More time is needed for Business Manager to be present at SAA
 - Motion moved to approve Business Manger salary increase – Motion Unanimously Approved
 - Spring Musical: Julie's presentation of show and options, including royalty payment, scripts, location, doing double shows (SMA & SAA)
 - Proposal is needed from Business Manager regarding expansion plans/pricing
 - Pricing on AC Unit
 - PTO
 - Very few volunteers sign up for events, including chaperoning trips
 - 180 PALS approved volunteers, but only 30% have done volunteer hours
 - Need to come up with various volunteer options including evening and weekend hours to help families meet their hours.

- Principal's Report
 - Staffing Needs: Kindergarten changes, ESE changes, Cafeteria person resigned
 - Space needs
 - Holiday Gifts to teachers/staff
 - Gift exchange with students to be limited to homemade gifts, and not tied to a monetary value
 - Enrollment #s
 - Open Enrollment and Re-enrollment
 - Article in Family Living Magazine
 - Will run open enrollment for 45 days beginning in January, and there will be a hard deadline for current students to re-enroll for the next school year (end of January to mid-February) to determine open spots.

- Board Considerations
 - Board needs to review and possibly make changes to the mission and vision statement, including reviewing the charter and come up with a 5 year expansion plan.
 - Board Meeting times – to be kept at 8:00am on the 1st Thursday
 - Board to give Matt McHugh permission to push for review of 501cs
 - Next meeting will be 2 hours and will cover the above as well as review of Charter Conference Notes, 5 Star Status, Treasurers Report
 - Need quarterly accounting checks
 - Approved two new accounts for financial breakout including an internal fund balance and one for reserved funds.

- Meeting adjourned at 10:00am.

Minutes submitted by Kelly Marsh